



MAPLE HILL SCHOOL
SUMMITTING TOGETHER

Maple Hill School

SECTION	General School Administration
POLICY NAME	Substance Use Policy_Students
POLICY NUMBER	337
DATE CREATED	Oct. 5th, 2018
DATE REVISED	
DATE IMPLEMENTED	Oct. 8th, 2018

Preamble:

Maple Hill School is committed to the health and safety of its students and anyone attending at the School. The School recognizes that the use of drugs, tobacco, vapour products, alcohol, certain medications, and impairment generally can have serious effects on students and the learning environment. Accordingly, the School is committed to preventing substance use and impairment on School property, and at all times during school hours. **This Policy applies to all students of Maple Hill School.**

Policy:

Maple Hill School strictly prohibits students from possessing, manufacturing, offering for sale, selling, distributing, consuming, or using drugs, tobacco, vapour products, or alcohol during school hours, whether on or off School property. Students breaching this policy may be subject to discipline in accordance with school's Policy 305, Code of Conduct.

Implementation:

A. Medication

Where a student is required to use medication (including but not limited to medical cannabis) pursuant to a valid prescription and in accordance with a physician's directions, at a time, whether on or off of School property, that could cause them to be impaired during school hours, the student or their parent/guardian is required to adhere to the following:

- the student or their parent/guardian must notify a School Administrator, prior to the student using the medication and attending school impaired, or using the medication at school, to permit a determination of whether the use of that medication can be accommodated; and
- the student or their parent/guardian must provide medical confirmation authorizing the student's use of the medication in order for the School to consider a request for accommodation. Any medical license or prescription

relied on for the use of medical cannabis must be issued in accordance with the applicable statutory requirements.

If a student uses medication in breach of this Policy, without the student or their parent/guardian first disclosing the student's need to use such medication to a School Administrator, the student may be subject to discipline in accordance with school's Policy 305, Code of Conduct.

B. Addiction or Substance Use Disorder

The School understands that certain individuals may develop an addiction or substance use disorder related to their use or consumption of drugs or alcohol, and that this may be defined as a disability.

Where a student has or suspects they may have an addiction or substance use disorder, and where that addiction or substance use disorder does not render them unable to do so, the student or their parent/guardian is required to notify a School Administrator prior to the student using drugs or alcohol during school hours, whether on or off of School property, and prior to their attending school impaired.

Where a student discloses an addiction or substance use disorder prior to breaching this Policy, the School will take reasonable steps to assist them in their recovery. No student who discloses an addiction or substance use disorder prior to breaching this Policy will be disciplined because of the student's disclosure or their involvement in a rehabilitation effort.

If a student uses drugs or alcohol in breach of this Policy without first disclosing their circumstances to a School Administrator, they may be subject to discipline in accordance school's Policy 305, Code of Conduct.

C. Accommodation

Where a student discloses their use of medication that could cause them to be impaired during school hours, or discloses an addiction or substance use disorder in accordance with this Policy, the School will work with that individual to determine what, if any, accommodation could reasonably be provided to that individual.

The provision of reasonable accommodation to persons with disabilities related to the use of medication that could cause them to be impaired, or to persons with an addiction or substance use disorder, requires cooperation and collaboration between the student requesting the accommodation and the School. Students requesting accommodation have a duty to facilitate a reasonable accommodation offered by the School.

Definitions

Drug(s): includes but is not limited to any substance which affects a person's physical or mental capacity or functioning, which causes a marked change in consciousness, or which has a physiological effect when ingested or otherwise introduced into the body, and includes both legal and illegal forms of such substances, but does not include medications taken pursuant to a valid prescription, and in accordance with a physician's directions.

Impaired or Impairment: a deterioration or diminishment of an individual's physiological ability, functioning, judgment, or condition, and includes but is not limited to being unable to function as that individual does under normal or usual conditions, or safely because of intoxication by any substance.

School Hours: means the hours of the day when the School is open to students whether or not classes are in session, or any time a student is away from the School on a School organized trip, including but not limited to times when a student is not actively participating in activities or pursuits organized by the School but is otherwise away from their normal residence due to their involvement in the School organized trip.

School Property: includes but is not limited to all real or personal property, facilities, land, buildings, parking lots, equipment, and vehicles, whether owned, leased or used by the School and wherever located.

Substance Use Disorder: means a condition in which the recurrent use of alcohol, drugs, medication, or any other substance causes impairment of daily life, such as health problems, disability, and failure to meet responsibilities at work, school, or home, and includes the conditions classified as substance use disorders in the Diagnostic And Statistical Manual Of Mental Disorders, Fifth Edition, as amended.

Tobacco: means tobacco leaves or products produced from tobacco in any form or for any use.

Vapour Products: means a solid, liquid or gas that, on being heated, produces a vapour for use in an e-cigarette, regardless of whether the solid, liquid or gas contains nicotine.



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SECTION	General School Administration
POLICY NAME	Substance Use Policy_Students_Appendix
POLICY NUMBER	337_A
DATE CREATED	Jan. 28th, 2019
DATE REVISED	Feb. 15, 2019
DATE IMPLEMENTED	Jan. 28th, 2019

Preamble:

This appendix serves as an addition to the Substance Use Policy_Students (337) to meet with relevant regulations of FISA and the B.C Ministry of Education. As a certified independent school in the province of British Columbia, Maple Hill School does not condone any smoking on school property at any time. These conduct guidelines listed below are intended for curbing any tobacco-related misbehavior of students inside the school building.

Maple Hill School is located within a larger shopping complex and as tenants, we are also beholden to the rules of the encompassing building. No student is allowed to be smoking anywhere in area of the building. This area includes the parking lot for Aberdeen Centre and Aberdeen Square.

Implementation:

Students who are caught smoking by either school staff or by the staff of Aberdeen Centre or Aberdeen Square will face the following consequences:

- 1st time offence - students will be brought to the Principal's office to have a meeting with the Principal, as well as their parents/guardians to discuss the severity of their infraction and to understand what should occur if this behavior continues.
- 2nd offence - if a student is caught smoking a second time, the student will have to serve an in-school suspension for one day. The student will spend the day in the Principal's office doing their school work and will not be permitted to join regular classes. Parents/guardians will also be notified.
- 3rd offence - if a student is caught smoking a third time, the student will serve an in-school suspension for three days. The student will spend the day in the Principal's office doing their school work and will not be permitted to join regular classes. Parents/guardians will also be notified.
- 4th offence - if a student is caught smoking a fourth time, the student will be suspended out of school indefinitely. The student will be allowed back to school only when some noticeable growth can be demonstrated from the student in order for the school to feel confident that the behaviour will not happen again.
- Any additional offences will be met with immediate dismissal from the school.

Students are also not allowed to bring to school or use the following substances:

- Alcohol
- Cannabis products
- Vapor products
- Illicit drugs (cocaine, methamphetamine, etc)

In regards to alcohol and cannabis, students are not to be in possession or use these products while at school. Students who are found to have used alcohol or cannabis while at school or have the substances in their possession will be sent home with a warning given to the student and the parents. If the student is caught a second time, they will be immediately withdrawn from Maple Hill School.

Students who are found to be taking illicit drugs such as crystal meth and cocaine will be dismissed from Maple Hill School immediately.